



SINDH JUDICIAL ACADEMY

Ref. No. SJA/ADM002-02/DG-11245

Dated: 07/09/2026

OFFICE ORDER

HOSTEL ROOM POLICY

In order to ensure effective utilization of the hostel facilities, the Hostel Room Policy has been revised with immediate effect as follows:

1. As per Office Order dated 22-08-2026 the rates of Judicial Officers of Sindh of **Rs.4,000/- per day (24 hours)** and Judicial Officers from outside Sindh Province of **Rs.4,500/- per day (24 hours)** allows only per head (adult) instead of per Room.
2. One adult /Judicial Officer has allowed maximum of **2 child under the age of 10 years** to stay with her/himself without any hostel room charges.
3. If Judicial Officer request for availing hostel facility with their spouse/ mother/ sister/ brother/son or child above the age of 10 year then the charges of per head be imposed as per above approval rates.
4. No officer, official or any other person is allowed to residing in hostel rooms or premises of hostel without any written approval from competent authority.
5. Caretaker and staff who are deputed in hostel are strictly directed to mention proper entry in relevant registers along with mentioning complete Form with Check IN and Check OUT timing with signatures of all concern officers/officials.

JUSTICE (RETD.) RASHIDA ASAD
Director General Sindh Judicial Academy

Copy for Information & necessary action:

1. Mr. Naveed Ahmed Soomro, DSJ/ SFM-I, SJA
2. Dr. Muhammad Arif Rajput, ADJ/SFM-II, SJA
3. Mr. Noor Muhammad Kalmati, ADJ/SFM-III, SJA
4. Ms. Zashia Rehman, ADJ, SJA
5. I/C Warden, SJA
6. Accounts Office
7. Caretaker
8. All Notice boards and I.T Dept. for circulate on SJA Official Hostel Page.