



SINDH JUDICIAL ACADEMY

Ref. No. SJA/ADM002-02/SFM-I-13307

Dated: 01-10-2026

OFFICE ORDER

RESTRICTION ON ENTRY OF GUESTS/VISITORS IN SJA HOSTEL PREMISES

In order to maintain **security, privacy, discipline and proper administration** of the Sindh Judicial Academy Hostel, it is hereby ordered that the following instructions shall be strictly observed with immediate effect:

1. **No guests or visitors shall be permitted to enter the SJA Hostel premises**, including the rooms occupied by participants, paying guests or any other authorized residents of the Hostel.
2. **All participants and guests/paying guests residing in the SJA Hostel** shall strictly comply with this instruction and shall not invite, accommodate or permit any guest or visitor to enter the Hostel premises or their respective rooms.
3. The restriction shall apply **at all times**, and no exception shall be made without the prior written approval of the competent authority.
4. The **Hostel Warden/Caretaker** shall be responsible for ensuring strict compliance with this Office Order and shall immediately report any violation to the Ld. SFM-III.
5. The **Security Staff** deployed at the **Hostel/Main Gate** shall ensure that no unauthorized guest or visitor is permitted to enter the Hostel premises and shall maintain necessary vigilance in this regard.
6. Any participant, paying guest or other resident found violating these instructions, or facilitating the entry of an unauthorized person into the Hostel, shall be liable for **appropriate administrative action** under the applicable rules/instructions of the Academy.
7. The Hostel Warden/Caretaker and Security Staff shall ensure **strict enforcement** of these instructions and bring any violation immediately to the notice of the competent authority.

This Office Order shall come into force with **immediate effect** and shall remain applicable until further orders.


NAVEED AHMED SOOMRO
District & Session Judge
Sr. Faculty Member
Sindh Judicial Academy

Copy forwarded for information and necessary compliance to:

1. PA to the Hon'ble Director General, SJA, Karachi.
2. Sr. FM's / Faculty Members.
3. In-charge Warden, Hostel.
4. Superintendent Office.
5. I.T Department for Circulation on official side.
6. Caretaker, SJA Hostel.
7. Notice Board.

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